

CITY COUNCIL MEETING

Tuesday, November 22, 2016

Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Armstrong on Tuesday, November 22, 2016 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Armstrong.

Roll Call: Present: Hamp, Bickford, Altringer Absent: Johansen, Blackford

GENERAL AGENDA ITEMS.

Approval of the Agenda

Mayor Armstrong asked for the approval of the agenda

Moved by Hamp, Seconded by Altringer; the agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

Approval of the Consent Agenda

A. Minutes from previous meeting B. AECOM for Northwest Transportation Study \$11,837.39
C. Renewal of Alcohol License for Rehab Bar and Grill Class C with Sunday Sales D. Change Order #6
Covenant Construction Services for the 2015 Grimes Parkland Improvement Project increasing contract \$770
(modify the landscaping plan for the North Sports Complex and Autumn Park) E. Public Utility Line Easement
in Outlot Z of Kennybrook South Plat 1 F. Specific Dollar Request For Available TIF Increment Tax For Next
Fiscal Year Certification To County Auditor in the amount of \$2,795,650.00 G. Approval of Annual Urban
Renewal Report for Fiscal Year 2015-2016 H. Setting a Public Hearing Date on the Urban Renewal Plan
Amendment Resolution 11-016 I. Resolution 11-0316 Setting A Date of Meeting at Which It Is Proposed to
Approve a Development Agreement with Hy-Vee, Inc. including Annual Appropriation Tax Increment
Payments, an Agreement with Prairie Business Park (R&R) amending their current agreement to include
payments in an amount not to exceed \$1,300,300 for the second building and an amendment to the SLC
agreement (Kennybrook Village) to provide funding for their expansion in an amount not to exceed \$226,473.
J. Request for Write Off of EMS Bill K. Development Agreement Payments to ServPro, Premier, Hubbell
Properties II, L.C., Hubbell Realty Company Lot 4, Grimes business Park Plat 2 L. Partial Pay Application #1
City of Grimes Traffic Signal Communications Network \$214,364.19 M. Public Purpose for October 2016
N. Request from Grimes Fire Department to Purchase (5) sets of Rescue Task Force vests with side armor and
ballistic helmets in an amount not to exceed \$7,500. (protect firefighters when responding as rescue task force
members along with law enforcement to treat, triage, and transport injured patients) O. Dorsey and Whitney
Legal Fees \$5,216.50 P. Finance Report for October 2016 Q. McKinney Excavating \$13,508.75 (Gabus Drive
water leak) R. Central Pump & Motor, LLC \$7,555.42 (repair of spare KRTK Pump) S. Claims Report in the
amount of \$670,877.78 T. Set a Public Hearing to Vacate Easements in the Heritage at Grimes Plat 2 for
December 13, 2016. U. N James Street and NE Beaverbrooke Traffic Signal Agreement
Moved by Bickford, Seconded by Hamp; the Consent Agenda shall be approved.
Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

PUBLIC AGENDA

A. Resolution #11-0216 28E Agreement for Mutual Assistance for Polk County Area Fire/Rescue Services

Fire Chief Jim Clark advised that this agreement would update language that is needed in order to receive FEMA reimbursements when needed. He added the major changes to the agreement where the following three:

1. The current 28E agreement is being modified to expand it to include other counties outside of Polk County.
2. The definition of emergency is being updated to include stabilizing the incident.
3. Under compensation: Emergency Services other than EMS and HazMat are billed to the requesting agency if these services are required to be on scene for more than 12 consecutive hours. This includes personnel costs including backfill, equipment and supplies.

Moved by Bickford, Seconded by Hamp; Resolution 11-0216 28E Agreement for Mutual Assistance for Polk County Area Fire/Rescue Services, shall be approved
Roll call: Ayes-All, Nays-0 Motion passes: 3– 0

B. Preliminary Proposal for 205 E 1st Street from M&D Ventures LLC

Dane Wittrock and Michael Kiel of M&D Ventures LLC presented a preliminary plan for a retail flooring business at the building located at 205 E 1st Street. Wittrock provided preliminary drawings of the exterior of the building. Mayor Armstrong stated that this building is in the Hwy 44 Zone. He stated this is a change of use within the Hwy 44 Zone so it would be required to meet the Hwy 44 Zone requirement on the exterior. He added that the Hwy 44 Zone Ordinance would require brick and glass on all four sides. Council Member Hamp stated that he was in favor of the project but felt the building exterior would need to closer match the Hwy 44 Ordinance for the exterior of the building. He added the Council has worked hard over time on this Ordinance to have it reflect the look of this highly visible area. Council Member Bickford added that agreed with Council Member Hamp. He stated that he is happy to have them to work on this building and would be willing to work with them on the look for the exterior. Mayor Armstrong stated that he felt this needed to go to the Planning and Zoning Board for their input. He added that after the review from Planning and Zoning it would come back to Council for final approval. Council Member Bickford stated that any one coming before them in this zone would also need to meet this requirement. Council Member Altringer stated that she is the liaison on the Planning and Zoning Board and looked forward to this project coming before them.

PUBLIC FORUM

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business-May 2005”

No one was present to address the Council

COUNCIL ACTIONS

COUNCIL DISCUSSIONS

Mayors Report

City Attorney Report

No Report

City Engineer Report

City Engineer John Gade reviewed with the Council possible options for the Council to consider at a later meeting for widening a portion of NE Main Street and possible options for sidewalks in this area. The Council will make a formal decision at a later meeting.

City Staff Report

City Administrator Brown reminded the Council that decisions would have to be made regarding SE 37th Street improvements and how they wish to prioritize these projects. She added that the following items would be looked at in the future: RDG’s information on the Hwy 141 look, the comp plan being updated, the Council to decide if they are going to adopt the new minimum wage standard and a how to proceed on City owned properties. City Council Member Altringer asked if we could also include Hwy 44 in looking at design standards. Council Member Hamp asked how we were coming along with putting in the new street signs. Public Works Administrator Sigler stated they were continuing to work on them. Council Member Altringer asked if we could get further information regarding the foster animal shelters in Grimes.

Old Business - none

New Business - none

Adjourn Moved by Hamp; Seconded by Altringer; there being no further business, the meeting shall be adjourned at 6:24 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

ATTEST:

Rochelle Williams, City Clerk

Thomas M. Armstrong, Mayor

DRAFT